

Required Documents from Manufacturer (Applicant) against each Device Model		In case the Applicant is a Company registered under Company's Act 1956/2013	In case the Applicant is a Partnership Firm	In case of MSME Registered Firms
1	Legal Entity	Certificate of Incorporation issued by the Registrar of Companies	Registered Partnership Deed	MSME Certificate
2	Power of Attorney / Board Resolution / Authority letter for Signing of Application	As per Annexure 1 of the SOP		
		Board Resolution	Authority letter from Partner(s)	Authority Letter
3	Turnover and Net worth	Certificate from Statutory Auditor / CA as per Annexure 2 of SOP + Self-attested Copies of balance sheets/provisional/ audited account statements for last 3 completed financial years		
4	Self-declaration for Integration Compliance	As per Annexure 6 of SOP on Applicant's Letter Head and Signed by Authorised Signatory		
5	Undertaking for Non Blacklisting	As per Annexure 3 of SOP on Non – judicial stamp paper of Rs.100/- duly notarized by Notary Public & executed before the executive magistrate		
6	Undertaking for Data Privacy	As per Annexure 5 of SOP on Non – judicial stamp paper of Rs.100/- duly notarized by Notary Public & executed before the executive magistrate		
7	Undertaking for No Litigation	As per Annexure 4 of SOP on Non – judicial stamp paper of Rs.100/- duly notarized by Notary Public		
8	Undertaking for Support in case (Blacklisting/Suspension)	Undertaking that in case Applicant's type approved certificate is suspended, cancelled or withdrawn for any reason, they will continue to support the devices already sold for the vehicles under 125H, 129 and 90 of CMVR 1989 in Odisha.		
9	GST Certificate	Registered GST Certificate in Odisha		
10	PAN	Company PAN	Firm PAN	Proprietor's / Firm's PAN
11	TAC	Self-attested copy of Type Approval Certificate (TAC) from the accredited testing agency as prescribed under rule 126 of CMVR		
12	COP	Self-attested copy of Conformity of Production (COP) from the accredited testing agency as prescribed under rule 126 of CMVR		
13	Local Office	Registered lease/rent agreement of local office in Odisha registered by concerned sub-registrar in support in case of rented building OR Building ownership details in case of own building		
14	SOP acceptance Copy	All pages of the SOP and documents being submitted must be signed and sequentially numbered		
15	Quality Certificate	Self-attested Copy of Valid ISO 9001:2015 certificate with required scope		
16	Submission of VLTD Devices	Delivery Challan of 2 VLTD devices with eSIM having with 2 year validity plan		
17	Fitment Center Authorization Certificates	Authorization certificate for each fitment centre		
18	Device Configuration Commands	As per Applicant's device manual		
19	Demand Draft	50,000/- (Rupees fifty thousand only) as DD drawn in favour of Transport Commissioner, Odisha from any Nationalized Bank payable at Cuttack.		
20	Other Documents	As per SOP		

Fitment Center Documents (against each Fitment Center)		In case the Fitment Center is a Company registered under Company's Act 1956/2013	In case the Fitment Center is a Partnership Firm	In case of MSME Registered / Other Firms
1	<b>Legal Entity</b>	Certificate of Incorporation issued by the Registrar of Companies	Registered Partnership Deed	MSME Certificate / registration under shops & establishment act or any other relevant document
2	<b>GST Certificate</b>	Registered GST Certificate in Odisha		
3	<b>PAN (Self-Attested)</b>	Company PAN	Firm PAN	Proprietor's / Firm's PAN
4	<b>JV / Partner Agreement Copy between Manufacturer &amp; Fitment Center</b>	Copy of JV/Partner agreement OR Self-declaration that all Fitment Centers are operated directly by the Manufacturer		
5	<b>Authorization letter for Sale and Support for 3 years</b>	Self-attested copy of authorization letter with Minimum 3 years Validity		
6	<b>Demand Draft</b>	10,000/- (Rupees ten thousand only) as DD drawn in favour of Transport Commissioner, Odisha from any Nationalized Bank payable at Cuttack.		
7	<b>Sign Board</b>	To be displayed at Fitment Center		
8	<b>Self declaration for selling of only AIS-140 compliance VLTD model</b>	As per Annexure 7 of SOP on Applicant's Letter Head and Signed by Authorised Signatory		
9	<b>List of Fitment Centers</b>	As per Appendix -1 of Annexure 7		
10	<b>Self Declaration for trained manpower for fitment of VLT device</b>	As per Annexure 8 of SOP on Applicant's Letter Head and Signed by Authorised Signatory		
11	<b>Self Declaration for infrastructure requirement for fitment centre</b>	As per Annexure 9 of SOP on Applicant's Letter Head and Signed by Authorised Signatory		
12	<b>Self declaration of fitment centre is not punished for any offence</b>	As per Annexure 10 of SOP on Applicant's Letter Head and Signed by Authorised Signatory		
13	<b>Other Documents</b>	As per SOP		

NOTE : Applicants are advised to check the list of documents to be uploaded on the registration portal which may be updated from time to time.

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